



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 3/1/2013	<u>Interviewer:</u> Laura Eckert	RFA #13 – 07
<u>Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Western employee in [REDACTED]		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☒ Student ☐

Category: *(Please check at least one)*

- | | | | | |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
		Sue call from Katie Plewa- broad questions about role of EO
		Call from [REDACTED] - hypothetical concern
		LE tells [REDACTED] to tell her supervisor
		[REDACTED] calls, visits LE, discusses situation
2/26/13	LE t/c to [REDACTED] Im	Plan is to call [REDACTED] to get full understanding, then call [REDACTED] meet with him and let him know anonymous concern, if doing cut it out—to be done next week [REDACTED] only works Tues & Thurs

3/1/13	o/c [REDACTED]	Reviewed role of EOO, limits to confidentiality, no retaliation. Incident spring of first year. [REDACTED] was in her [REDACTED] class last year. She went to a party, got very intoxicated, couldn't remember all events, and know sexual things happened that she wasn't comfortable with. She didn't realize this was an issue for her until she learned of a concern of another student with [REDACTED]. [REDACTED] runs the [REDACTED] and this is the problem. The student does not want EOO to use her name with [REDACTED] and does not want the incident investigated. She wants [REDACTED] to understand appropriate behavior and consent.
3/7/13	LE & SGS mtg w [REDACTED]	Sue and Laura reviewed EOO function, that person came to EOO and asked EOO to not reveal identity, and described the alleged facts of situation. [REDACTED] thinks he knows the situation. He felt awkward about it, very uncomfortable and talked to [REDACTED] about it afterwards. He has reflected on this and avoids similar behaviors.
3/7/13	LE call to [REDACTED]	update
3/7/13	LE call to student	update
3/27/13	Sue t/c to [REDACTED]	Without using your name, [REDACTED] felt he remembered the situation. He very much regretted it and feels he was drunk too. EOO counseled him if incapacitated due to alcohol better to not have sexual relations. He has learned and will try to do better going forward.